

Terms & Conditions

The following terms and conditions for booking at Partyfield must be printed and signed then sent to:
17 Blake Hill Crescent, Poole, Dorset, BH14 8QW.

“Partyfield” means Partyfield Limited, company number 08925822 whose registered office is situated at 17 Blake hill Crescent , Poole, Dorset BH14 8QW

“Hirer” means the person, persons or organisation making the booking.

1. [Partyfield essentials](#). You will require these essential items for your event.

2. **Payment:** All payments should please be sent to:

Bank: HSBC

Account Name: Partyfield Ltd

Account Number: 02239132

Sort Code: 40-37-36

3. A payment of a £500 deposit (“the Deposit”) must be made at the time of booking in order to confirm the booking and unless and until that payment is received along with a written copy of these terms and conditions signed by the Hirer or a person duly authorised by the Hirer, Partyfield reserves the right not to accept the booking. Return of the Deposit (following the event) is subject to these terms and conditions.

4. In addition to the Deposit, Partyfield will require 50% of the total event cost to be paid within 1 month of making the booking or 2 months prior to the event (whichever is earlier) and the final 50% payment, one month before the event date. If the event date is less than 2 months before the event date, the first 50% will be payable immediately the booking is accepted. If the event date is less than a month before the event date, payment in full will be required immediately the booking is accepted.

5. In the event of late payment of the first 50%, Partyfield reserve the right to change the price of any options listed on the original booking to the most current price options listed on the Partyfield Website, or at the sole option of Partyfield, to cancel the event and retain the Deposit.

6. In the event of late payment of the final 50%, Partyfield reserve the right to change the price of any options listed on the original booking to the most current price options listed on the Partyfield Website, or at the sole option of Partyfield, to cancel the event and retain the Deposit. In the event that Partyfield opts to cancel the event, Partyfield will make all reasonable efforts to obtain an alternative booking to replace the cancelled event but will be entitled to deduct any additional costs incurred and/or losses suffered from the payment of the first 50% before returning the balance (if any) to the Hirer.



7. **Cancellation by the Hirer:** If the Hirer cancels the event before the first 50% payment is due, Partyfield will be entitled to retain the Deposit.
8. If the Hirer cancels the events after making payment of the first 50%, Partyfield will be entitled to retain the Deposit. Partyfield will then make all reasonable efforts to obtain an alternative booking to replace the cancelled event but will be entitled to deduct any additional costs incurred and/or losses suffered from the payment of the first 50% before returning the balance (if any) to the Hirer.
9. If the Hirer cancels the events after making payment of the final 50%, Partyfield will be entitled to retain the Deposit. Partyfield will then make all reasonable efforts to obtain an alternative booking to replace the cancelled event but will be entitled to deduct any additional costs incurred and/or losses suffered from the total payments before returning the balance (if any) to the Hirer.
10. **The Hirer's obligations:** The Hirer is responsible for the condition of the field and all equipment and property on site; damage or loss is the responsibility of the Hirer.
11. The Hirer is responsible for all their guests and employees whilst at Partyfield.
12. All rubbish and waste must be removed from site or placed in the skip if one has been hired. If the Hirer fails to comply with this condition, any cost incurred by Partyfield as a result will be deducted from the Deposit before the balance (if any) is returned to the Hirer.
13. If any equipment or anything on site belonging to or supplied by Partyfield is damaged, the Hirer will be liable for any cost incurred as a result and Partyfield will be entitled to apply all or part of the Deposit towards payment of those costs.
14. MUSIC is strictly only to be played through the sound system provided by Partyfield and Audiofeed. The Hirer agrees to switch the music system OFF by midnight on Friday night and 1am on Saturday night (into Sunday morning), and respecting the [PF sound policy](#) of Partyfield. In the event of complaints being made, Partyfield reserve the right to come on to site, reduce the level of the music and/or turn off any and all sound equipment. Failure to respect the Music turn off times will result in the Hirer losing the Deposit and being charged additionally for someone to come to site to switch of the equipment.
15. Access to the site is from 12 noon Friday, the site must be vacated by 3pm Sunday and Partyfield operates a strict no music policy on Sundays.
16. The Hirer will use only the suppliers/services listed in Partyfield's contacts section to provide services on site unless previously agreed.
17. The Hirer agrees to provide a sound engineer and the bands package for all live bands playing at Partyfield and fully understands that if live music is played, a bands package is required in addition to the basic sound package and this in turn requires a sound engineer to operate it.



18. Ben and Natasha Lacy of Partyfield hold a Premises Licence issued under the Licensing Act 2003, a copy of which will be provided to the Hirer on request. The Hirer agrees to strictly comply with all restrictions and conditions in the Premises Licence at all times or, at the Hirer's sole expense, to obtain an appropriate authorisation (such as a Temporary Event Notice – see guidance notes below). Any breach of the Premises Licence or failure to comply with the Licensing Act will result in the loss of the Deposit and a claim against the Hirer for any consequential loss or damage suffered by Partyfield.
19. **Agreement:** The Hirer has read and understood all of the conditions above and agrees to comply with the same and Partyfield's [PF sound policy](#).

[Guidance Notes for Temporary Events Notice.](#)

Your Name: _____ (BLOCK capitals please)

Signed: _____

Address: _____

Mobile: _____

Dated: _____

